

ArtManager® ONLINE Services, LLC

Billing and Refund Policy

Annual Subscriptions

ArtManager services are sold as annual subscriptions, payable in full when the user signs up for the service. Access to the service (ability to log-on and enter data) becomes available to the user immediately upon completion of the sign-up process.

Cancellation and Refunds

A user may cancel his or her subscription at any time, for any reason, within the first 30 days and obtain a full refund.

From the 31st day through the 180th day, a user may cancel his or her subscription for any reason and obtain a refund of 50% of the fees paid.

Refunds may be requested by contacting ArtManager Online Services by telephone (914.347.4495) during normal business hours.

Renewals

Subscriptions are not automatically renewed. Renewal notices will be sent to users approximately 60 days before the current subscription expires. Accounts for users that do not renew their subscriptions by the expiration date will be frozen; if not ultimately renewed within 60 more days the accounts (and any data the user had saved) will be deleted.

The ArtManager® Solution

Our two products, ArtManager® Online Express and ArtManager® Online Curator, give corporate curators and private investors the ability to manage, control, and track their collections of art, antiques, and valuables. Users subscribe to the service, then just log-on to their collection—stored on a secure Internet server—to enter or maintain data, do queries, or print reports.

ArtManager® Online Curator (\$4,800/yr) is designed for large corporate and private collections that are actively managed. Detailed information about each artwork item is stored, along with multiple images and location and appraisal histories. Extensive query and reporting capabilities are also included.

ArtManager® Online Express (\$300/yr) is for smaller collections. It includes the key data elements needed for the collection and supports a single image file for each artwork item. Two standard report formats, which users can tailor to their specific query and reporting needs, are also included.

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